

TENANT VACATE FORM

PROPERTY ADDRESS: _____

I / We _____ hereby give _____ days notice (see below for minimum notice period) of my/our intention to vacate the above property on the following date _____

I/We authorise Exclusive Property Group to accompany potential tenants while inspecting the property in our absence if we are unable to be contacted.

My/Our forwarding address and phone number will be:

Address: _____

Phone: _____

DATE / SIGNED BY TENANT

Please print and sign this form.

NOTICE PERIODS

At the end of the fixed term

If you want to end your tenancy when the fixed term period of the agreement is due to run out, you will need to give at least **14 days** notice. This notice can be given up to and including the last day of the fixed term.

After the fixed term

If you want to end your tenancy after the fixed term has ended (and you have not signed another lease), you will need to give at least **21 days** notice. This notice can be given at any time and does not have to line up with the rent payment cycle. You must pay the rent up to and including the day your notice ends and you vacate.

Notice period begins when Exclusive Property Group receive this letter, not when it is dated.

Postal

PO BOX 282
Forestville NSW 2087

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Contact

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